

**Appendix 5**

**Present:** Cllr Peter Gruen (Chair), Cllr Pauleen Grahame, Cllr Suzi Armitage, James Nundy (LCC - South East Area Support Team, minutes), Anne Longley (resident), Janet White (resident), Andrew Crates (LCC - City Development), Paul Spandler (LCC - South & South East Locality Team), Wendy Rogers (LCC - S&SELT), David Burland (Wellington Hill Residents Association), Mark Rau (resident), Samantha Ambler (resident), Sue Moore (resident), Michelle Honey (Aire valley Homes), Paul & Lesley Spencer (residents), Ian Guy (Whinmoor Juniors FC), Janice Linley (Whinmoor Wanderers), Deeta Tren-Humphries (LCC - Youth Services), Heather Jackson (Skelton Woods Environmental Group)

**Apologies:**

Insp Nick Smart (West Yorkshire Police), Station Commander Chris Booth (West Yorkshire Fire & Rescue) , Jeremy Lunn (Aire Valley Homes), Virgil Meikle (LCC - Youth Service), Randy Blackburn (Wellington Hill Residents Association)

<b>1.0</b>	<b>PACT meeting</b>	Action
1.1	Inspector Smart sent his apologies for the police non-attendance. He was on leave, as was the team sergeant, and the remaining officers were all called away for a multitude of operational incidents. It was a particularly busy evening.	
1.2	The following post-meeting update was provided: <ul style="list-style-type: none"> <li>• Crime reduction in the area of Whinmoor remains positive. For June / July 2012 there were four burglary dwellings compared to 14 in the same period in 2011</li> <li>• There was one offence of robbery in this period (at the Nisa off licence), damage was down to five offences for this period compared to seven in 2011, as was theft of / from motor vehicles at two, compared to three recorded offences in the same period in 2011</li> <li>• Staff have been working closely with Aire Valley Homes (AVH) and CASAC to target harden AVH properties in the area. The increased visibility, along with the targeting of hot spots and key individuals is clearly taking effect</li> <li>• It is another positive period with overall crime reducing</li> </ul>	
<b>2.0</b>	<b>North Whinmoor Forum - welcome, introductions and apologies</b>	
2.1	Cllr Gruen welcomed everyone to the Forum meeting, introductions were made and the above apologies were noted.	
<b>3.0</b>	<b>Minutes of the meeting held on 27 March 2012</b>	
3.1	Agreed as an accurate record.	
<b>4.0</b>	<b>Matters arising from those minutes</b>	
4.1	(1.10) <b>Combatting speeding vehicles on Naburn Close</b> – James Nundy At the last forum we received a request for some signs warning drivers they are in the vicinity of a school so need to take extra care. Investigations were made and two triangular warning signs (the boy and girl holding hands) will be	

	<p>erected on Naburn Close and Naburn Drive. LCC Highways have informed the orders have been submitted to the LCC Signshop and depending on the workload, the signs could be installed in 6-12 weeks time.</p> <ul style="list-style-type: none"> <li>• Councillors were keen to get the signs installed before the start of the new school year and requested a letter be drafted to Highways to help facilitate this.</li> </ul>	JN
4.2	<p><b>(4.1) Fieldhead Community Centre issues</b>  Several issues were noted at the last forum. JN contacted the necessary people and the following have been addressed:</p> <ul style="list-style-type: none"> <li>• Strip lights are working again in the kitchen, main hall and the toilets, but a couple are still out. James to chase up the outstanding bulbs.</li> <li>• The rotten front door has been replaced, but there is still an issue with the frame – James to chase up with Facilities Management</li> <li>• The building is not as clean as it should be – lots of mud from the sports teams. Cllr Gruen to arrange a meeting with the rugby team</li> <li>• Revamp of kitchen – Janice has produced a plan and will let the councillors have it</li> <li>• It was highlighted that Fieldhead Community Centre is either not known about by local residents, or seen as the club house for the Whinmoor Warriors rugby team. A new advertising campaign was requested by Cllr Gruen</li> </ul>	JN JN Cllr Gruen JL JN
4.3	<p><b>(5.1) Whinmoor fun day / table top sale</b> – Janice (Whinmoor Wanderers) has the Outer East Area Committee small grant application pack and will be submitting an application in due course.</p>	JL
4.4	<p><b>(9.1) Littering</b> - land at rear of Fieldhead Primary has been cleaned of detritus and the wind blown littering on Ring Road by junction with Coal Road has been cleared and the situation is being monitored.</p>	
4.5	<p><b>(9.3) Supplies for Whinmoor Football Club</b> – bags for litter were delivered to help the team keep the area around the pitches clean.</p>	
4.6	<p><b>(9.5) Gritting routes information</b> – information was supplied to councillors by the Locality Team.</p>	
4.7	<p><b>(11.3) Outer east gardening scheme</b> - Cllr Armitage  The Outer East Gardening Scheme has been funded by your local ward councillors via the Outer East Area Committee and runs 1 April – 30 Sept 2012. The project is run by the Swarcliffe Good Neighbours Scheme and is available if you meet the following criteria:</p> <ol style="list-style-type: none"> <li>1. You are an OAP or disabled person without the support of an able bodied family member living with you who can maintain the garden on your behalf</li> <li>2. You live in one of the outer east Leeds wards of Cross Gates &amp; Whinmoor, Garforth &amp; Swillington, Kippax &amp; Methley or Temple Newsam.</li> </ol> <p>The first cut will be free and then repeat visits will be charged at £13.50 per hour. For further information or to apply, please contact SGNS on <b>260 0489</b> or email <b>mail@sgns.wanadoo.co.uk</b>  Due to the bad weather this summer, only 190 gardens have been completed so far, however the gardeners have been working weekends to compensate and there is potential to extend the scheme into October.</p>	

<b>5.0</b>	<b>10 minute open floor</b>	
5.1	<p><b>Outer East Small Grant fund</b> – James Nundy</p> <p>JN presented a poster advertising the fund in an effort to generate more applications from the Cross Gates &amp; Whinmoor ward. Small grants of up to £500 are available to community and voluntary groups for projects that benefit the local area. For full details and an application pack, please contact James on 0113 336 8940 or email james.nundy@leeds.gov.uk</p>	All
5.2	<p><b>Whinmoor Juniors Football Club</b> – Ian Guy</p> <p>IG gave an introduction to the club including:</p> <ul style="list-style-type: none"> <li>• They train at Skelton Wood pitches and they run 11 teams at the moment, having just started one for the under 8s. Girls are welcome and do train but there aren't enough to form a team yet.</li> <li>• Help was offered with reaching local young people should any issues need addressing</li> </ul>	
5.3	<p><b>Grass cutting in the area</b></p> <p>It was mentioned that the standard of cutting is unsatisfactory at the moment. Cllr Gruen informed there are issues with landownership between Environments &amp; Neighbourhoods directorate, Education and Leisure but he is working on addressing it at the moment.</p>	Cllr Gruen
<b>6.0</b>	<b>North east quadrant planning issues</b>	
6.1	<p><b>'Bramley Fields' development</b></p> <p>Andrew Crates (LCC Planning Services) gave an update and details about the proposed development of 2000 houses over ten years, which would form a crescent moon shape from the north to the east of Whinmoor.</p> <ul style="list-style-type: none"> <li>• The government have said 70,000 new houses need to be built in Leeds in the next ten years and this scheme is part of the scheme</li> <li>• Highlighted the Urban Development Plan (UDP) for the area</li> <li>• Proposed east Leeds extension/orbital road (dual carriage way) is also known as 'phase 5' and includes three roundabouts. LCC request that this road be completed before the houses start being built so local roads don't take the extra traffic</li> <li>• The Council rejected the proposals for Bramley Fields twice but the developers won it on an appeal</li> <li>• Councillors would force developers to use local brownfield sites first, but that is not possible</li> <li>• The Persimmon Homes planning application (outline planning permission) covers the area from red Hall Lane / Wetherby Road to York Road</li> <li>• The Grimes Dyke development is a consortium of Taylor Wimpey and Persimmon</li> <li>• The planning application was submitted mid-June. LCC would usually have 16 weeks to consider an application but as this is such a complex scheme it will probably take longer to assess</li> <li>• There will be space allocated in the development for community facilities and it was requested that health provision was included</li> <li>• Two new primary schools would be required, to be paid for by the developer</li> </ul>	
6.2	There is a dedicated meeting at 5pm on Tues 31 July at the Civic Hall.	All
6.3	Cllr Grahame suggested a public information event should be arranged but	

	thought would be needed as to the best way forward as it would probably be best for a series of small local events rather than one large meeting but something on this scale will need careful planning. Councillors to arrange.	Coun- cillors
6.4	Comments can be submitted via <b>planning@leeds.gov.uk</b>	All
6.5	Councillors will write to everyone in the local area.	Coun- cillors
6.6	<b>Whinmoor welcome stones</b> – James Nundy It was previously anticipated that the installation date would be in week commencing 18 June 2012 but due the bad weather and issues at the quarry, the timeline has slipped to 27 July.	
<b>7.0</b>	<b>Youth work in Whinmoor</b> – Deeta Tren-Humphries	
7.1	Areas known for anti-social behaviour have been targeted by the team The summer holiday programme has started and includes football at the new PowerLeague facility on the Ring Road. For more details see the Breeze website via <b>breezeleeds.org</b>	
7.2	The Youth work team now have four volunteers working with them and they are busy with data analysis from the sessional activities accessed by local young people.	
7.3	The team operate from Fieldhead Community Centre on Mondays and offer sessions like peer inspections. For more information, please contact <b>Deeta</b> on <b>07891 271 037</b> .	
<b>8.0</b>	<b>Environmental enforcement</b> - Update from Paul Spandler & Wendy Rogers	
8.1	Wendy is your local Community Environment Support Officer and is available on <b>07891 277 700</b> . She works in the area on Mondays, Wednesdays, and Friday mornings.	
8.2	No Fixed Penalty Notices (FPNs) served since the last meeting.	
8.3	Reports of a high level of dog fouling in Skelton Woods. Patrols continue.	
8.4	Monitoring hotspots at Naburn Approach/White Laithe shops, the field at rear of Fieldhead Carr Primary School, along Coal Road and in Red Hall Chase	
8.5	Ongoing cases: <ul style="list-style-type: none"> <li>• Naburn Close – overgrown grass on park</li> <li>• Naburn Close – dog fouling</li> <li>• Hebden Green – abandoned shopping trolley</li> <li>• Hazel Avenue – obstruction on highway</li> <li>• Hazel Avenue - makeshift dropped kerb</li> <li>• Coal Road – dog fouling in garden</li> <li>• Willow Garth Avenue – car leaking oil on footpath</li> <li>• Kingsmead Drive – illegal advertising</li> <li>• Ashwood – overgrown vegetation</li> <li>• Baildon Close – waste in garden</li> <li>• Baildon Place – waste in garden</li> <li>• Red Hall Chase – bins on street</li> <li>• Hathaway Drive - rats</li> </ul>	

<b>9.0</b>	<b>Report from Aire Valley Homes – Michelle Honey</b>	
9.1	The city target for rent collections is 97.6%. Earlier in the cycle, the Whinmoor area had a collection rate of 85.1% but that has now increased to 94.95%. There is still work to be done, but it's getting better.	
9.2	A leaflet on changes to benefits was tabled. There has been lots of news coverage recently about the 'bedroom tax' issued by the Government	
9.3	There are six properties under notice at the moment with seven voids. Since 1 April 2012 there have been 14 relets and two mutual exchanges.	
9.4	There are currently five high level ASB cases with the Leeds Anti-Social Behaviour A Team (LASBAT).	
9.5	Environmental walkabouts were highlighted – anyone can attend. Please call <b>0800 915 6660</b> for more information.	
9.6	A leaflet on garden standards was tabled – a guide to acceptable gardens.	
9.7	They have been working with CASAC fitting additional security measures such as timers and alarms to vulnerable properties, completing around five properties a day.	
9.7	<b>Baildon garages</b> Quotes have been received and a consultation will follow.	
<b>10.0</b>	<b>Any Other Business and date of next meeting</b>	
10.1	<b>Skelton woods environmental Group – Heather Jackson</b> <ul style="list-style-type: none"> <li>• Recently applied for a grant from ARLA to help fund a community orchard</li> <li>• Working with AGFA on a biodiversity project</li> <li>• Working with Fieldhead Carr Primary School on an environmental learning scheme</li> <li>• It was reported that approximately 30 trees had been cut down – the police are aware but SWEG haven't heard anything back yet</li> <li>• JN encouraged them to apply for an Outer East Area Committee small grant and gave Heather an application pack</li> <li>• A member of the forum stated that it was a pleasure to walk through the woods</li> </ul>	SWEG
10.2	<b>Outer East cricket camps 2012 – James Nundy</b> With a £5,000 contribution from your local councillors via the Outer East Area Committee, the cricket camps for local young people aged 7-15 are back for their sixth year. Week one runs 30 July – 3 August at Kippax Welfare Cricket Club and week two runs 13-17 August at Whitkirk Cricket Club. All of the coaches come from the Yorkshire Cricket Board. To register and for more information please call James on 0113 336 8940.	All
10.3	<b>Older Person's Event Week 2012 – James Nundy</b> Back for its twelfth year and running 1-5 October, the event week which has been funded by your local councillors will come to St Gregory's Youth & Adult Centre on Stanks Gardens in Swarcliffe, on Tuesday 2 October. The event will run 10:30am-2:30pm and will have a host of stalls and information in the	

	<p>morning followed by a free buffet lunch and then entertainment in the afternoon. Please call <b>Ken</b> at Swarcliffe Good Neighbours Scheme to reserve a place on <b>0113 232 6910</b>.</p>	<p>All</p>
<p>10.4</p>	<p>Cllr Gruen asked for the date of next meeting to be moved to Wednesday 17 October 2012. JN to organise, all to note.</p>	<p>JN / All</p>